



Langley District Parent Advisory Council
 Room 212 - 4875 222nd Street
 Langley, BC V3A 3Z7
 treasurer@langleydpac.ca

Emergency Preparedness Hard Item Reimbursement

Please complete the following for a one time reimbursement to a maximum of \$300.00 for hard items purchased for your schools emergency preparedness stock. Please return with receipts via hard copy or e-mail. Cheques will be made out to your school PAC and sent via inter school mail to the attention of your PAC. For ease of use, please submit all receipts on one form. Thank you.

Date: _____ Amount Requested: _____

Requested by: _____

Cheque Payable to: _____

Signature of person requesting funds: _____

Receipt details:

Date	Item(s) Purchased	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

For office use only

Cheque Number: _____ Cheque Date: _____

Authorization: 1st Signature _____ 2nd Signature _____

Print Name _____ Print Name _____