



Langley District Parent Advisory Council

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Langley District PAC Playground Committee Terms of Reference

Mandate: To support district school within Langley during the planning stages of acquiring a new playground. This will include support in grant applications. A Playground 101 Information Night will be held every one to three years; this will depend on the number of schools interested in learning more about the planning stages of playground acquisition.

Chair: Karen Moore

Committee Members: Neil Billows, Brie Walmsley. The Chair may fill vacancies and add members as necessary to carry out the committee's mandate and responsibilities.

Responsibilities:

- To provide assistance in locating potential grants available from within the community.
- To plan and implement a Playground 101 Information Night within a maximum of every three years.
- To organize and photocopy any necessary materials for the Playground 101 Info Night
- To advertise this event to all schools within the district.
- To book the school district board room for the event.
- To find/book suitable speakers that might assist in providing information on grant applications.
- To arrange additional volunteers as necessary.

Reporting and Timeline:

The Chair will report to the DPAC Executive once a month at the regularly scheduled DPAC Executive meetings. The Chair will make all written materials available upon request.

The Chair will report to the membership as the Executive directs.

Financial Responsibilities: the current budget for this committee is \$0. This can be revisited if and when financial support is required.

Final Decision: Where the Committee and Executive disagree on a matter regarding the conference, the Executive will have the final decision on the matter.