



Langley District Parent Advisory Council
4875 – 222 Street
Langley, BC, V3A 3Z7
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Cheque Requisition Form

Date: _____ Amount Requested: _____

Requested by: _____

District School: _____

Cheque Payable to: _____

Purpose of Purchase: _____

BANK ACCOUNT: General Account Gaming Account

EXPENSE ACCOUNT – PLEASE remember to include sub-account

*Note: If more than 1 account per cheque, please show \$ breakdown beside each expense account.

- Advocacy Project
- Parent Education and Involvement
- Scholarship
- BCCPAC Membership
- Office Expense:**
 - Supplies, maintenance, printing, sundry
 - Technical Support Web Site server and domain name
 - Sunshine
 - Executive Expenses
- Speakers/Conferences/Meetings:**
 - BCCPAC AGM
 - BCCPAC Conference
 - Parents as Partners
 - DPAC PAC Conference
 - DPAC/Trustee Forum
 - Orientation
 - Misc Speakers & Conferences

Signature of the person requesting funds: _____

For Office Purposes Only:

Cheque Number: _____ Cheque Date: _____

PST: _____ GST: _____ Amount: _____

Authorization: 1st Signature: _____ 2nd Signature: _____

Authorization: Print name: _____ Print Name: _____